

Council Offices, The Priory Centre, St Neots, Cambridgeshire, PE19 2BH
Tel: 01480 388911 - Email: enquiries@stneots-tc.gov.uk - Web: www.stneots-tc.gov.uk

To: Committee Members

Cllrs Giles (Chairman), Christine Green (Deputy Chairman), Speed, Gregson, Johnson, Slade, Caroline Green, Pitt and Davies

Copies: County Councillors - J Wisson, S Taylor, & D Wells
District Councillors - N Johnson, D Wells, Dr P Gaskin, & K Prentice
Town Councillors (not a member of this committee)
Local Press, Town Council noticeboard and website

NOTICE IS GIVEN that an **DEVELOPMENT & PROMOTION COMMITTEE** will be held at the **PRIORY CENTRE**, Priory Lane, St Neots, PE19 2BH on **Tuesday 4th June 2019 at 7:15pm.**

Members of the Committee are HEREBY SUMMONED to attend to consider the following business:

Public Participation

There will be a 10 minute public participation before the meeting to allow any resident to address the Committee on any matter appearing on the agenda for this meeting.

AGENDA

1. Apologies for Absence

To receive and accept Councillor's apologies for absence.

2. Declarations of Interest

To receive from Councillors declarations as to Disclosable Pecuniary Interests and/or Non Statutory Disclosable Interests along with the nature of those interests in relation to any agenda item.

4. Minutes (5 mins)

To approve the minutes of the Development & Promotion Committee held on 5th March 2019 as a true and accurate record of that meeting.

Attachment 1

5. Matters Outstanding (10 mins)

To receive an update on matters outstanding.

Attachment 2

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Ed Reilly
Town Clerk

MINUTES OF THE MEETING OF THE DEVELOPMENT & PROMOTION COMMITTEE
HELD AT THE PRIORY CENTRE, ST NEOTS
ON TUESDAY 5th MARCH 2019

Present: Cllrs Giles (Chairman) Pitt, Gregson, Christine Green (Deputy Chairman), Johnson, Speed and Davies
Also present: Civic Officer and Senior Administrator

Public Participation

There was one member of the public present.

53. Apologies

Apologies were received with valid reasons from Cllrs Caroline Green, and Slade.

54. Declarations of Interest

There were no declarations received.

55. Community Day

Members received a proposal from Shirley Kevern for the Town Council to support a Community Day in St Neots where clubs could put on workshops and displays to showcase their organisations. There are over 40 clubs that could be approached to attend and it was suggested that the Priory Centre Great Hall would be an ideal location. The proposed date for the event was 12 October 2019.

It was proposed and seconded that the Council support this event and that £350 is allocated from the 'other events' budget to cover the cost of hiring the Great Hall.

RESOLVED unanimously to accept the proposal.

56. Minutes

It was proposed and seconded to accept the minutes of the Development and Promotion meeting held on 5th February 2019 as a true and accurate record of that meeting.

RESOLVED to accept the proposal

57. Matters Outstanding

Members reviewed the matters outstanding and updates are appended to these minutes.

58. Update on St Neots Master Plan Steering Group

Cycle Racks and Bus Shelters - discussions ongoing regarding the final design with a further meeting taking place the following week.

Future High Street - members requested an update on progress and were advised that this would be provided at the next meeting by a member of the Steering Group.

The meeting closed at 8.18pm.

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Chairman

2018/2019
Matters Outstanding
Development & Promotion Committee



Item	Date Added	Original Action from Minutes	Who to Responsible	Update Provided	Update
1	07.11.17	Riverboat working group	Working Group	17.07.18	The working group for the riverboat trips will be presenting a report and costings at the next meeting of the committee in September.
			Working Group	04.09.18	A member of the John Bunyan boat company to be invited to attend the next committee meeting.
			Working Group	02.10.18	Cllr Davies agreed to organise a visit for committee members to see the John Bunyan River Boat in Bedford.
			All	06.11.18	Viability of the Town Council running this project to be discussed at the next committee meeting.
			Working Group	08.01.19	Working group contact John Bunyan Boat Company about running a similar service in St Neots. Working group to contact the Ouse Valley River Boat Club about support for this project. Civic Officer to secure promotional space at the Armed Forces Day Gala on 22 nd and 23 rd June 2019. Working group to contact the Centres Manager about the viability of bookings being managed by the Priory Centre.
			Cllr Davies	05.02.19	Write a draft letter inviting support from local organisations and groups to support the project.
			Cllr Davies	05.03.19	Cllr Davies to send the draft letter to the Town Clerk to issue on behalf of the Council.
2	02.10.18	Speed Awareness Week	Working Group	02.10.18	Beginning of March 2019 was suggested as the best time to run a speed awareness campaign in St Neots. The working group to discuss with schools and local community groups about how they

**2018/2019
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Item	Date Added	Original Action from Minutes	Who to Responsible	Update Provided	Update
			Working Group	06.11.18	can get involved with the campaign.
			Working Group	08.01.19	Working group have been unable to meet but CCC have been contacted to provide marketing materials for our use. The date has been set as w/c 25 th March 2019.
			Working Group	05.02.19	Working group to meet with the Civic Officer to review feasibility of project and submit a report at the next committee meeting.
			Working Group	05.02.19	Report submitted and noted.
			Working Group	05.03.19	No further updates, project ongoing.