

ST NEOTS TOWN COUNCIL

Helen King
Acting Town Clerk

Council Offices
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24 June 2009

To: Members of the Public

NOTICE

NOTICE IS HEREBY GIVEN that a meeting of **ST NEOTS TOWN COUNCIL** will be held in The Guest Hall, the Priory Centre, St Neots on Tuesday 30 June 2009 at 8.30pm.

Members of the public are invited to address the Council at its OPEN FORUM from 8.15-8.30 pm.

A G E N D A

Item	Est. Time	Subject	Background Papers
1.	8.30pm	<u>Apologies for Absence</u>	
2.	8.32pm	<u>Declarations of Interest</u> To receive from Councillors declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda items.	
3.	8.35pm	<u>Town Mayor's Announcements</u>	
4.	8.40pm	<u>Minutes</u> (i) To receive the Minutes of the Planning Committee Meetings held on 10 and 18 June 2009; (ii) To approve the Minutes of the Town Council Meeting held on 10 June 2009; (iii) To approve the Minutes of the Special Town Council Meeting held on 18 June 2009; (iv) To approve the Minutes of the Grants Committee Meeting held on 24 June 2009; (iv) <u>Policy & Resources Meeting – 24 June 2009</u> Committee Chairman to present the Minutes of the Policy & Resources meeting held on 24 June 2009 and to approve the recommendations contained therein.	Attached Attached Attached To follow To follow

* Questions must be submitted in writing by no later than 12 noon on the Monday preceding the meeting.

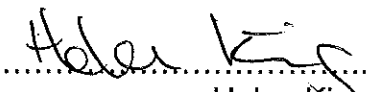
		<ul style="list-style-type: none"> a) Financial Report b) Jubilee Hall Rent c) Sidney Banks Playing Field d) Forward Plan e) Priory Centre Mooring f) Grants g) In Celebration of Trees Application h) Constitution Review 	
		(v) To approve the Minutes of the Audit Committee Meeting held on 29 June 2009.	To follow
5.	8.45pm	<u>Priory Centre Business Plan</u> To receive an updated report from the Community Centres Manager.	Appendix 1
6.	8.50pm	<u>Priory Centre – Terms and Conditions</u> To review the Terms and Conditions for the Centre’s hall hire.	Appendix 2
7.	8.55pm	<u>Review of Constitution – Standing Orders</u> To review the Council’s Standing Orders (item deferred from last meeting).	To follow
8.	9.00pm	<u>Jointly Funded Minor Improvements Scheme 2010/11</u> To consider improvement schemes for submission.	Appendix 3
9.	9.05pm	<u>Audit Committee – New Member</u> To appoint a new member to the Audit Committee.	
10.	9.10pm	<u>2008/09 Accounts</u> To approve the Financial Accounts for 2008/09.	previously supplied
11.	9.20pm	<u>St Neots Town Council Festival Virement</u> To receive a report from the Responsible Finance Officer.	Appendix 4
12.	9.30pm	<u>Town Clock</u> To receive a report from the Operations Manager	Appendix 5

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13.	9.40pm	<u>Representative for Citizens Advice Bureau</u> To appoint a Town Council Representative for Citizens Advice Bureau.	
14.	9.50pm	<u>Outside Bodies</u> To receive any relevant reports of issues relating to partnership bodies.	
15.	10.00pm	<u>Items for Information</u> End of meeting.	

Next Meetings:

Planning – 15 July 2009
 Policy & Resources – 15 July
 Full Council – 29 July 2009


 Helen King
 Acting Town Clerk
 24.06.09

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