

MINUTES OF THE SPECIAL MEETING OF ST NEOTS TOWN COUNCIL
HELD IN THE MOOT, THE PRIORY CENTRE, ST NEOTS
ON THURSDAY 24 MARCH 2011

PRESENT: Cllr G Thorpe – Chairman
Cllr Mrs B Arnold
Cllr Mrs J Bird
Cllr B Chapman
Cllr Mrs Cooper
Cllr A Cummings
Cllr Mrs D Collins
Cllr D Giles
Cllr Mrs J Hayward
Cllr L Roberts
Cllr P Ursell
Cllr S van de Kerkhove

89. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr R W Eaton (unwell), Cllr D Harty (prior engagement), Cllr Mrs L Ottolangui (work commitment) and Cllr D Terry (unwell).

Cllr O Reynolds and Cllr J Cooper-Marsh were not present.

90. DECLARATIONS OF INTEREST

Personal declarations of interest were received from Cllrs P Ursell, G Thorpe, S van de Kerkhove and Mrs K Cooper in respect of Item 6 (Shady Walk Recreation Area) as District Councillors.

91. MINUTES

- (i) The Minutes of the Town Council meeting held on 3 February were **APPROVED**;
- (ii) The Chairman of the Finance & General Purposes Committee presented the Minutes of the meeting held on 27 January. Members **APPROVED** the following Recommendations:

Budget Quarterly Figures

70.1 Election Expenses 4375/102

Members **APPROVED** the Recommendation that the balance of this budget be moved to Earmarked Reserves.

70.10 Christmas Lights 4516/230

*Special Meeting of St Neots Town Council
Thursday 24 March 2011*

Members **APPROVED** the Recommendation that this balance was not moved to Earmarked Reserves.

70.7 War Memorials

Members **APPROVED** the Recommendation that this balance be moved to Earmarked Reserves.

70.12 Repairs & Maintenance 4100/350

Members **APPROVED** the Recommendation that this balance was not moved to Earmarked Reserves.

- (iii) The Minutes of the Finance & General Purposes Committee meeting held on Thursday 24 February were **RECEIVED**.
- (iv) The Minutes of the Operations & Amenities Committee meeting held on Thursday 24 February were **RECEIVED**.
- (v) The Chairman of Health & Safety Committee presented the Minutes of the meeting held on 2 March.

Members **APPROVED** the Recommendation that the Town Clerk and Operations Manager complete NEBOSH training by day release in 2011-12 and that the Responsible Finance Officer release funds from General Reserves.

- (vi) The Minutes of the Audit & Risk Committee meeting held on Wednesday 2 March were **RECEIVED**.
- (vii) The Minutes of the Planning Committee meetings held on Thursday 3 February, 17 February and 3 March were **RECEIVED**.
- (viii) The Chairman of the Personnel Committee presented the Minutes of the meeting held on Thursday 3 March. Members **APPROVED** the Recommendation

- a) that the Deputy Town Clerk post be amalgamated with a member of the management team, internal applications sourced.
- b) If the Deputy Town Clerk post is filled internally the post of Community Development Officer/Town Events be internally advertised on a 30 hour week contract. If a suitable internal candidate is not sourced, the post to be externally advertised.
- c) that both post holders are appointed within budget.

*Special Meeting of St Neots Town Council
Thursday 24 March 2011*

- d) If no suitable candidates are sources for the Deputy Town Clerk post internally, a full time Deputy Town Clerk to be advertised internally and externally.

92. PUBLIC PARTICIPATION

No members of the public were present.

92. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – EXCLUSION OF THE PRESS AND PUBLIC

To resolve that, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

A recorded vote was taken for this item.

93. SHADY WALK RECREATION GROUND

The Town Clerk reported that she had received correspondence from Turnstone regarding the use of Shady Walk Recreation Ground for a cinema provision on old Fire Station Site and the possibility of using the Shady Walk Recreation Ground for the use of a car park.

Members agreed that it would be preferable to use a proportion of the land at Shady Walk if at all possible.

It was **RESOLVED**

To authorise two Town Councillors, Cllr G Thorpe and Cllr B Chapman, and the Town Clerk to negotiate Heads of Terms and that proof is identified for the need of 100 per cent of shady walk and that the Council asset is protected.

A recorded vote was taken for this item.

The meeting closed at 10.14pm.

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CHAIRMAN

24.03.11

*Special Meeting of St Neots Town Council
Thursday 24 March 2011*