

**MINUTES OF THE SPECIAL MEETING**  
**OF ST NEOTS TOWN COUNCIL**  
**HELD IN THE MOOT HALL, THE PRIORY CENTRE, ST NEOTS**  
**ON WEDNESDAY 30 JUNE 2010**

**Present:** Cllr G Thorpe - Chairman  
Cllr Mrs B Arnold Cllr Mrs J Hayward  
Cllr Mrs J Bird Cllr Mrs L Ottolangui  
Cllr B Chapman Cllr O Reynalds  
Cllr Mrs D Collins Cllr D Terry  
Cllr A Cummings Cllr P K Ursell  
Cllr D Giles

**25. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Mrs K Cooper (prior commitment), Cllr J Cooper-Marsh (family commitment), Cllr R Eaton (illness), Cllr D Harty (holiday), Cllr L Roberts (prior commitment) and Cllr S van de Kerkhove (prior commitment).

**26. DECLARATIONS OF INTEREST**

Declarations of interest were received from Cllrs P Ursell, G Thorpe and B Chapman in respect of Item 5 – One Stop Shop, Personal Interest as all District Councillors.

**27. MINUTES**

- (i) The Minutes of the Town Council meeting held on 8 June were **APPROVED**;
- (ii) The Minutes of the Planning Committee meeting held on 17 June were **RECEIVED**;
- (iii) The Minutes of the Operations & Amenities Committee meeting held on 22 June were **RECEIVED**;
- (iv) The Minutes of the Finance & General Purposes Committee meeting held on 22 June were **RECEIVED**;
- (v) The Minutes of the Personnel Committee meeting held on Monday 28 June were **RECEIVED**.

**28. SAXONGATE S106 MONEY**

The Town Clerk had received the draft agreement from Huntingdonshire District Council for members to approve before the final version is issued.

It was **RESOLVED**

to approve that the engrossment document be requested from Huntingdonshire District Council and delegate authority to the Mayor and Deputy Mayor to sign the final document when received.

**29 . ONE STOP SHOP**

Huntingdonshire District Council had prepared the Deed of Surrender for the existing Underlease and the proposed new Underlease for the area known as the District Council Area Offices

It was **RESOLVED**

that the Town Mayor and Deputy Mayor be given delegated authority to sign both the Deed of Surrender and new underlease for this area.

**30 . 2009/10 ACCOUNTS**

The Responsible Finance Officer presented the Statement of Accounts for 2009/10.

She reported that the General Reserves at 31 March 2009 stood at £334,635 which, although still lower than recommended by the External Auditors, was sufficient for 2010/11 financial year. It had been resolved at the Finance & General Purposes Committee meeting held on 22 June to continue to make savings on the budget with the intention of increasing this to £400,000 in future years.

It was **RESOLVED**

to approve the Statement of Accounts for 2009/10 and authorise the Mayor and Responsible Finance Officer to sign them.

Meeting ended at 8.48pm.

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**CHAIRMAN**  
**30.06.10**