

**MINUTES OF THE SPECIAL MEETING**  
**OF ST NEOTS TOWN COUNCIL**  
**HELD IN THE MOOT HALL, THE PRIORY CENTRE, ST NEOTS**  
**ON MONDAY 10 MAY 2010**

**PRESENT:** Cllr G Thorpe – Chairman

|                    |                        |
|--------------------|------------------------|
| Cllr Mrs B Arnold  | Cllr R W Eaton         |
| Cllr Mrs J Bird    | Cllr D Harty           |
| Cllr B Chapman     | Cllr Mrs J Hayward     |
| Cllr Mrs D Collins | Cllr P K Ursell        |
| Cllr Mrs K Cooper  | Cllr S van de Kerkhove |
| Cllr A Cummings    |                        |

**206. APOLOGIES FOR ABSENCE**

Apologies for absence were received Cllr J Cooper-Marsh (family commitment), Cllr D Giles (holiday), Cllr Mrs L Ottolangui (holiday), Cllr L Roberts (prior engagement), Cllr D Terry (holiday).

**207. DECLARATIONS OF INTEREST**

Cllr S van de Kerkhove declared a personal and prejudicial interest in Item 3(v), the Minutes of the Play Areas Committee meeting, as a resident living near the play area.

**208. MINUTES**

- (i) The Minutes of the Town Council meeting held on 7 April were **APPROVED**.
- (ii) The Minutes of the Planning Committee meetings held on 7 and 21 April and 5 May were **RECEIVED**.
- (iii) The Minutes of the Personnel Committee meeting held on 28 April were **RECEIVED**.
- (iv) The Chairman of the Policy & Resources Committee presented the Minutes of the meeting held on 21 April.

**Payments**

The list of payments from 1 February to 31 March were **NOTED** and **APPROVED**.

Members **APPROVED** the Recommendation that the Community Centres Manager bring a report back to the first meeting of the Finance & General Purposes Committee to include full costing structure, charges for booking/shows and set

up, all to be considered in relation to the proposed Business Plan.

#### Proposed Lease at Gate House Lodge

The Chairman informed members that the hirer had again requested changes to the Heads of Terms. To prevent further delays in this leasing agreement, members **APPROVED** the following Recommendations:

- (i) The deposit be increased to £4,000 and to be lodged in a deposit scheme, non-refundable within the first year of leasing;
- (ii) The building works are completed by a competent and reputable contractor and are subject to commercial building regulations and approval by the Town Council;
- (iii) There is no sub-letting or sale of alcohol on the premises;
- (iv) The building works revert back to their prior condition upon termination of the lease.

It was also

**RESOLVED** that the Mayor and Town Clerk be given delegated authority to approve any additional amendments to the Heads of Terms.

If any building work is requested to take place after the issue of the lease it will require the Town Council's approval before the work is undertaken. If approval is granted by the Town Council the buildings works revert back to their original state prior to the termination of the lease.

#### Mill Hill/Duloe Road Crossing

Cambridgeshire County Council had proposed a scheme to improve safety at the Mill Hill/Duloe Road crossing.

Members **APPROVED** the Recommendation:-

- (i) to reject the proposed design as it did not achieve the safety objectives sought; and
- (ii) that the Town Clerk invite Cambridgeshire County Council highways engineers to make a presentation to full Council for members to advise them of their concerns.

- (v) The Chairman of the Play Areas Committee presented the Minutes of the meeting held on 26 April.

Saxongate Play Area

Members **RESOLVED** that this item be deferred to the first meeting of the new Operations and Amenities Committee.

**209. CASUAL VACANCY**

The Town Clerk had received five applications for co-option onto the Town Council.

Members **RESOLVED** to suspend Standing Order 32 for the remainder of the meeting and to conduct a paper ballot.

It was **RESOLVED** that Oliver Reynolds be co-opted onto the Town Council representing Eaton Socon Ward until May 2011.

The meeting ended at 8.15pm.

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**CHAIRMAN**  
**10.05.10**