

**MINUTES OF THE ANNUAL MEETING OF ST NEOTS TOWN COUNCIL  
HELD IN THE GUEST HALL AT THE PRIORY CENTRE, ST NEOTS ON  
WEDNESDAY 7 MAY 2008**

**PRESENT:** Cllr R W J Eaton – Town Mayor – in the Chair

Cllr Mrs B Arnold	Cllr D A Giles
Cllr Mrs J Bird	Cllr D Harty
Cllr A Boulton	Cllr Mrs J Hayward
Cllr Ms F Birks	Cllr Mrs L Ottolangui
Cllr Mrs D Collins	Cllr L Roberts
Cllr Ms K Cooper	Cllr D Terry
Cllr J C Cooper-Marsh	Cllr G Thorpe
Cllr A Cummings	Cllr P K Ursell

1. **ELECTION OF TOWN MAYOR**

**RESOLVED:**

That Cllr R W J Eaton be elected Town Mayor to hold office until immediately after the election of a successor at the Annual Meeting of the Town Council to be held in May 2009.

Having completed the necessary Declaration of Acceptance of Office, Cllr R W J Eaton thanked Members for their support and reaffirmed that he would fulfil his duties as Town Mayor to the best of his ability.

2. **APPOINTMENT OF DEPUTY TOWN MAYOR**

**RESOLVED:**

That Cllr A Cummings be appointed Deputy Town Mayor to hold office until immediately after the election of the Town Mayor at the Annual Meeting of the Town Council to be held in May 2009.

3. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr B Chapman (holiday).

4. **MAYOR'S ANNOUNCEMENT**

The Mayor announced that his chosen charities for 2008-09 would be:-

Marie Curie Cancer Research  
The Riverside Theatre Group Youth Choir  
West Anglia Crossroads Young Carers' (St Neots)

Annual Town Council Meeting  
- 7 May 2008 -

St Neots Youth Boxing Club  
RAFA (St Neots) Benevolent Fund

He reminded members of his Charity Golf Day (organised by the Rotary Club of St Mary's) which would be held on Thursday 21 August 2008 at Wyboston Lakes Golf Club.

The Mayor issued an invitation to anyone who wished to help sponsor the event or enter a team to contact the Town Council office.

5. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

6. **MINUTES**

**RESOLVED:**

- (i) That the Minutes of the meetings of the Town Council and Planning Committee held on 2 April 2008 and 24 April 2008, 9 April 2008 and 23 April 2008 respectively be signed as a correct record.

7. **MEMBERSHIP OF COMMITTEES**

Further to Minute 5 (14 May 2003), the Town Council reviewed the membership of Committees, having regard to nominations from the Group Leaders. It was

**RESOLVED:**

- (i) That Members be appointed to serve on the various Committees as set out in Appendix A, appended to the signed copy of these Minutes.

8. **CALENDAR OF MEETINGS**

A calendar of meetings for the forthcoming civic year was tabled at the meeting. It set out monthly meetings for the new Policy and Resources Committee and for full Council with Planning Committee continuing on a fortnightly basis. Following a short debate it was

**RESOLVED** that the calendar of meetings for the civic year 2008-2009 as set out in Appendix B appended to the signed copy of these Minutes be agreed.

9. **REPRESENTATIVES ON OUTSIDE BODIES**

The Town Council considered appointments of representatives on community bodies in the town, having regard to the nominations from the Group Leaders. Accordingly it was

**RESOLVED** that members be appointed to serve on the various outside bodies as set out in Appendix C appended to the signed copy of these Minutes.

**10. FORWARD PLAN**

Cllr Thorpe presented the draft Forward Plan for adoption by the Council. The document was intended to be a corporate plan setting out the Council's costed programme for the next few years. Cllr Thorpe emphasised the ambulatory nature of the document and that it would be subject to review over the life of Council.

Following a short debate it was

**RESOLVED:**

- (i) That the Forward Plan be formally accepted;
- (ii) That the Town Clerk be asked to present a report reviewing the Council's environmental policy for inclusion in the Forward Plan at a future meeting of the Policy and Resources Committee.

The meeting closed at 9.40pm.

**TOWN MAYOR**  
08.05.08

**ST NEOTS TOWN COUNCIL**

**MEMBERSHIP OF COMMITTEES/WORKING PARTIES**

Members of the Town Council are appointed to serve on the undermentioned Committees/Working Parties for the life of the present Council (May 2011), subject to Annual Review

<b>COMMITTEE/WORKING PARTY</b>	<b>MEMBERSHIP</b>
PLANNING COMMITTEE	Cllr Mrs Jennifer Bird      Chair Cllr Ms Fiona Birks      Deputy Chair Cllr Mrs Brenda Arnold Cllr Mrs Diana Collins Cllr Alan Cummings Cllr Mrs Leigh Ottolangui Cllr Doug Terry
POLICY & RESOURCES COMMITTEE	Cllr Derek Giles      Chair Cllr Gordon Thorpe Cllr Julia Hayward Cllr Les Roberts Cllr Andrew Boulton Cllr Barry Chapman Cllr Paul Ursell
AUDIT COMMITTEE	Cllr Justin Cooper-Marsh      Chair Cllr Doug Terry Cllr Barry Chapman Cllr P K Ursell Cllr Mrs K Cooper
PERSONNEL COMMITTEE	Cllr Robert Eaton      Chair Cllr Gordon Thorpe Cllr Mrs Diana Collins Cllr Derek Giles Cllr Mrs Brenda Arnold Cllr Mrs Jennifer Bird
CINEMA ADVISORY COMMITTEE	Cllr Robert Eaton      Chair Cllr Derek Giles      Deputy Chair Cllr Andrew Boulton Cllr Gordon Thorpe      + 2 vacancies
SWIMMING POOL TRUST	Cllr Paul Ursell      Chair Cllr Mrs Kendal Cooper      Deputy Chair + all Councillors

Annual Town Council Meeting  
- 7 May 2008 -

EMERGENCY PLANNING	Cllr Andrew Boulton Cllr Gordon Thorpe
PLAYGROUNDS REVIEW	Cllr Alan Cummings – Chair Cllr Dou Terry Cllr Ms Fiona Birks Cllr Mrs Brenda Arnold
EATONS COMMUNITY CENTRE	Cllr Paul Ursell Cllr Derek Giles Cllr David Harty Cllr Gordon Thorpe
FESTIVAL WORKING PARTY	Cllr Ms Fiona Birks Cllr Barry Chapman Cllr David Harty Cllr Alan Cummings Cllr Doug Terry Cllr Robert Eaton Cllr Mrs Diana Collins
GRANTS	Cllr P K Ursell Cllr Ms F Birks Cllr A Boulton

## ST. NEOTS TOWN COUNCIL - CALENDAR OF MEETINGS 2008/09

MAY							JUNE							JULY							AUGUST						
<b>MON</b>		5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25									
<b>TUE</b>		6 PC	13	20	27	3	10	17	24		8	15	22	29	5	12	19	26									
<b>WED</b>		7 ATM ATC	14	21 PC P&R	28	4 PC TC	11	18 PC P&R	25		9	16 PC P&R	23	30 PC TC	6	13 PC	20	27 PC									
<b>THU</b>	1	8	15	22	29	5	12	19	26		10	17	24	31	7	14	21	28									
<b>FRI</b>	2	9	16	23	30	6	13	20	27		11	18	25		8	15	22	29									

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
<b>MON</b>	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29									
<b>TUE</b>	2	9	16	23	30	7	14	21	28	4	11	18	25	2	9	16	23	30									
<b>WED</b>	3	10 PC TC	17	24 PC P&R		1 PC TC	8 PC TC	15	22 PC P&R		5 PC TC	12	19 PC P&R	26	3 PC TC	10	17 PC P&R	24	31								
<b>THU</b>	4	11	18	25		2	9	16	23		6	13	20	27	4	11	18	25									
<b>FRI</b>	5	12	19	26		3	10	17	24		7	14	21	28	5	12	19	26									

Annual Town Council Meeting  
- 7 May 2008 -

**2009**

JANUARY							FEBRUARY							MARCH							APRIL						
MON		5	12	19	26		2	9	16	23	30		6	13	20	27		3	10	17	24	31		7	14	21	28
TUE		6	13	20	27		3	10	17	24	31		4	11	18	25		5	12	19	26		6	13	20	27	
WED		7	14	21	28		4	11	18	25		5	12	19	26		6	13	20	27		7	14	21	28		
THU	1	8	15	22	29		5	12	19	26		6	13	20	27		7	14	21	28		8	15	22	29	30	
FRI	2	9	16	23	30		6	13	20	27		7	14	21	28		8	15	22	29		9	16	23	30		

KEY

- TC : TOWN COUNCIL
- ATM : ANNUAL TOWN MEETING
- PC : PLANNING COMMITTEE
- ATC : ANNUAL TOWN COUNCIL
- P&R : POLICY & RESOURCES

IMPORTANT DATES

- CIVIC CHURCH SERVICE & PARADE -
- GOLF DAY – 21 AUGUST 2008
- CHRISTMAS LIGHTS – 28 NOVEMBER 2008

Meetings take place in the Moot Hall at the Priory Centre. The Planning Committee usually meets at 6.15 p.m., followed by Town Council at 7.15 p.m.

**ST NEOTS TOWN COUNCIL**  
**APPOINTMENTS TO ‘OUTSIDE BODIES’**

Members are appointed to represent the Town Council on the undermentioned ‘Outside Bodies’ for the life of the present Council (May 2011), subject to annual review.

<b>ORGANISATION</b>	<b>No OF REPS</b>	<b>COUNCILLOR</b>	<b>NOTES</b>
Cambridgeshire Association of Local Councils	1	Gordon Thorpe	
Citizens Advice Bureau	1	Brenda Arnold	
Eaton Socon Charities	2	Fiona Birks Derek Giles	
Eaton Socon Community Association	2	Julia Hayward Fiona Birks	
Environmental Agency (Flood Warning Liaison)	4	Diana Collins Kendal Cooper Derek Giles Jennifer Bird	
Huntingdonshire Inter-Town Forum	3	Town Mayor Gordon Thorpe Derek Giles	
Jubilee Hall Management Committee	2	Gordon Thorpe Diana Collins	
Little Barford Power Station Committee	2	Derek Giles Alan Cummings	
LSP (CALC)	1	Gordon Thorpe	
St Neots Ascension Fair	3	Bob Eaton Justin Cooper-Marsh Jennifer Bird	
St Neots Common Rights Proprietors	1	Gordon Thorpe	
St Neots Community Drugs Project	2	Fiona Birks Diana Collins	
St Neots Library Liaison Group	3	Leigh Ottolangui Doug Terry Brenda Arnold	
St Neots Museum Management Committee	3	Fiona Birks Barry Chapman Alan Cummings	
St Neots Market Town Strategy Group	2	Andrew Boulton Julia Hayward	
St Neots Sports Assoc	3	Alan Cummings Justin Cooper-Marsh Paul Ursell	
St Neots Volunteer Bureau	1	Jennifer Bird	
St Neots Youth Town Council	2	Diana Collins Jennifer Bird	
The Pightle Millennium Green	1	Derek Giles	

Annual Town Council Meeting  
- 7 May 2008 -

Town Centre Management Committee	1	Alan Cummings	
Tree Wardens (HDC)	2	Les Roberts Derek Giles	
Arts Consultative Group	2	Les Roberts Barry Chapman	
Town Twinning Liaison Group	3	Town Mayor Gordon Thorpe Derek Giles	
Anglia in Bloom	3	Fiona Birks Les Roberts Barry Chapman	
Newton & Hatley	1	Jennifer Bird	
Churches Together	1	Jennifer Bird	
Proud 2 B Loud	1	Diana Collins	
Neighbourhood Management Advisory Panel	3	Paul Ursell Andrew Boulton Doug Terry	