

## ST NEOTS TOWN COUNCIL

HELEN KING  
Town Clerk

Council Offices  
St Neots Civic Centre  
The Priory  
St Neots  
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17 January 2011

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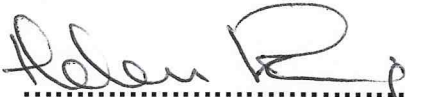
To: Members of the Public

### AGENDA

**NOTICE IS HEREBY GIVEN** that a meeting of the **AUDIT & RISK COMMITTEE** to be held in **The Moot, the Priory Centre, St Neots on Monday 24 January at 8.15pm.**

1. Apologies for Absence  
To receive and accept Councillors' apologies for absence.
2. Declarations of Interest  
To receive from Councillors declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda items.
3. Minutes Attached  
To approve the Minutes of the meeting held on 28 July 2010.
4. Quote Book  
Members to review the quote book and procedures that have been taken.  
*(Available to be view at the Council Offices)*
5. Tenders  
Members to review a tender and procedure which has been followed.  
*(Available to view at the Council Offices)*
6. Internal Audit Verbal rpt  
Members to appoint an Internal Auditor for 2010/11.
7. Internal Audit Verbal rpt  
Members to appoint an Internal Auditor for 2011/12.

8. Internal Audit Report & External Audit Report Appendix 1  
To review the recommendations with the report and receive an update from Officers on objectives.
9. Price Waterhouse Coopers LLP Verbal rpt  
To receive a verbal report from the Responsible Finance Officer as the suppliers Alexandra have gone into liquidation.



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**Helen King**  
**Town Clerk**  
17.01.11