

**ST NEOTS TOWN COUNCIL**  
**MINUTES OF THE MEETING**  
**OF THE AUDIT COMMITTEE**  
**HELD WEDNESDAY 15 JULY 2009**

Present: Cllr B Chapman - Chairman  
Cllr P Ursell  
Cllr K Cooper  
Cllr G Thorpe

**7. Apologies for Absence**

Apologies for absence were received from Cllr J Cooper-Marsh.

**8. Declarations of Interest**

There were no declarations of interest.

**9. Minutes**

The Committee received the Minutes of the previous meeting held on 29 June 2009.

**10. Quarterly Financial Reports**

The Responsible Finance Officer presented the Quarterly Financial Reports for the 1<sup>st</sup> Quarter ending 30 June 2009 and answered Members' questions on the contents.

It was **RESOLVED to recommend** that the Responsible Finance Officer and Community Centres Manager prepare reports detailing costings and attendance figures at the Toddlers' Gym for the next meeting.

The Responsible Finance Officer was also instructed to prepare a report on the Priory Centre Overs and Unders.

**11. Financial Regulations**

The Council's Financial Regulations were reviewed and amendments made as attached.

**12. Internal Audit Requirements**

The Committee considered the Internal Audit Tender process and the required areas to be reviewed.

After some discussion, it was **RESOLVED to recommend** that the Responsible Finance Officer bring back a report to the next meeting on the possible areas to be reviewed by Internal Audit in conjunction with current legislation.

**13. Local Code of Corporate Governance**

The Chairman advised members that Corporate Governance of the Town Council also needs to be included in the Internal Audit Tender.

The Meeting closed at 10.45pm.

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**CHAIRMAN**  
**15.07.09**