

ST NEOTS TOWN COUNCIL

Helen King
Town Clerk

Council Offices
The Priory
St Neots
Cambridgeshire
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7 April 2011

To: Members of the Public

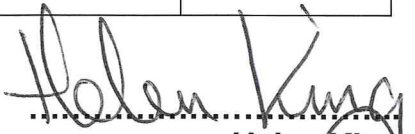
NOTICE

NOTICE IS HEREBY GIVEN that a Meeting of **ST NEOTS TOWN COUNCIL** will be held in **The Moot, the Priory Centre, St Neots** on **Thursday 14 April 2011** at **7.15 pm**.

A G E N D A

Item	Subject	Background Papers
1.	<u>Apologies for Absence</u> To receive and accept Councillors' apologies for absence.	
2.	<u>Declarations of Interest</u> To receive from Councillors declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda items.	
3.	<u>Minutes</u>	
	(i) To approve the Minutes of the Special Town Council meeting held on 24 March 2011.	Attached
	(ii) To receive the Minutes of the Planning Committee meetings held on 17 March and 31 March 2011.	Attached
	(iii) To receive the Minutes of the Operations & Amenities Committee meeting held on 24 March 2011.	Attached
	(iv) To receive the Minutes of the Finance & General Purposes Committee meeting held on 24 March 2011.	Attached
	(v) To receive the Minutes of the Audit & Risk Committee meeting held on 6 April 2011.	Attached
	(vi) To receive the Minutes of the Personnel Committee meeting held on 6 April 2011.	Attached

4.	<p><u>Public Participation</u></p> <p>To allow any member of the Public to address Council. Time allowed 10 minutes.</p>	
5.	<p><u>Office Closure</u></p> <p>To note a Report from the Office Manager on the new closing times for Huntingdonshire District Council and to consider lunch time closure for the Town Council Offices.</p>	Appendix 1
6.	<p><u>Annual Town Meeting</u></p> <p>Members to approve the date for the Annual Town and Annual Town Council meetings for 2011.</p>	Verbal report
7.	<p><u>External Audit</u></p> <p>Members to note the changes to the Audit and Audit Regulations for the Town Council.</p>	Appendix 2
8.	<p><u>Constitution Review</u></p> <p>To review the Constitution. Item deferred from last meeting.</p>	Previously circulated
9.	<p><u>Highways Warden</u></p> <p>Members to note that the Town Council has registered an interest in the Cambridgeshire County Council Highways Warden Scheme. More details to follow.</p>	
10.	<p><u>Public Bodies (Admission to Meetings) Act 1960 - Exclusion of the Press and Public</u></p> <p>To resolve that in accordance with section 1(2) of the Public Bodies (Admission to meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the press and public be excluded from the meeting.</p>	
11.	<p><u>Shady Walk Recreation Ground</u></p> <p>To consider the Heads of Terms for a lease for the Shady Walk development.</p>	To follow



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14.04.11