

## ST NEOTS TOWN COUNCIL

Helen King  
Acting Town Clerk

Council Offices  
The Priory  
St Neots  
Cambridgeshire  
PE19 2BH  
Tel: (01480) 388911  
Fax: (01480) 388915

24 June 2009

To: Members of the Public

### NOTICE

**NOTICE IS HEREBY GIVEN** that a meeting of **ST NEOTS TOWN COUNCIL** will be held in The Guest Hall, the Priory Centre, St Neots on **Tuesday 30 June 2009** at **8.30pm**.

**Members of the public are invited to address the Council at its OPEN FORUM from 8.15-8.30 pm.**

### **A G E N D A**

Item	Est. Time	Subject	Background Papers
1.	8.30pm	<u>Apologies for Absence</u>	
2.	8.32pm	<u>Declarations of Interest</u>  To receive from Councillors declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda items.	
3.	8.35pm	<u>Town Mayor's Announcements</u>	
4.	8.40pm	<u>Minutes</u>  (i) To receive the Minutes of the Planning Committee Meetings held on 10 and 18 June 2009; (ii) To approve the Minutes of the Town Council Meeting held on 10 June 2009; (iii) To approve the Minutes of the Special Town Council Meeting held on 18 June 2009; (iv) To approve the Minutes of the Grants Committee Meeting held on 24 June 2009;  (iv) <u>Policy &amp; Resources Meeting – 24 June 2009</u> Committee Chairman to present the Minutes of the Policy & Resources meeting held on 24 June 2009 and to approve the recommendations contained therein.	Attached Attached Attached To follow  To follow

\* Questions must be submitted in writing by no later than 12 noon on the Monday preceding the meeting.

		<ul style="list-style-type: none"> <li>a) Financial Report</li> <li>b) Jubilee Hall Rent</li> <li>c) Sidney Banks Playing Field</li> <li>d) Forward Plan</li> <li>e) Priors Centre Mooring</li> <li>f) Grants</li> <li>g) In Celebration of Trees Application</li> <li>h) Constitution Review</li> </ul>	
		(v) To approve the Minutes of the Audit Committee Meeting held on 29 June 2009.	To follow
5.	8.45pm	<u>Priors Centre Business Plan</u> To receive an updated report from the Community Centres Manager.	Appendix 1
6.	8.50pm	<u>Priors Centre – Terms and Conditions</u> To review the Terms and Conditions for the Centre’s hall hire.	Appendix 2
7.	8.55pm	<u>Review of Constitution – Standing Orders</u> To review the Council’s Standing Orders (item deferred from last meeting).	To follow
8.	9.00pm	<u>Jointly Funded Minor Improvements Scheme 2010/11</u> To consider improvement schemes for submission.	Appendix 3
9.	9.05pm	<u>Audit Committee – New Member</u> To appoint a new member to the Audit Committee.	
10.	9.10pm	<u>2008/09 Accounts</u> To approve the Financial Accounts for 2008/09.	previously supplied
11.	9.20pm	<u>St Neots Town Council Festival Virement</u> To receive a report from the Responsible Finance Officer.	Appendix 4
12.	9.30pm	<u>Town Clock</u> To receive a report from the Operations Manager	Appendix 5

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13.	9.40pm	<u>Representative for Citizens Advice Bureau</u> To appoint a Town Council Representative for Citizens Advice Bureau.	
14.	9.50pm	<u>Outside Bodies</u> To receive any relevant reports of issues relating to partnership bodies.	
15.	10.00pm	<u>Items for Information</u>  End of meeting.	

Next Meetings:

Planning – 15 July 2009  
Policy & Resources – 15 July  
Full Council – 29 July 2009

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Acting Town Clerk  
24.06.09

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