

ST NEOTS TOWN COUNCIL

Helen King
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Council Offices
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1 April 2009

To: Members of the Public

NOTICE

NOTICE IS HEREBY GIVEN that a meeting of **ST NEOTS TOWN COUNCIL** will be held in The Moot at the Priory Centre, St Neots on **Wednesday 8 April 2009** at **7.15 pm**.

Members of the public are invited to address the Council at its OPEN FORUM from 7.15-7.30pm.

A G E N D A

Item	Est. Time	Subject	Background Papers
1.	7.30pm	<u>Apologies for Absence</u>	
2.	7.32pm	<u>Declarations of Interest</u> To receive from Councillors declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda items.	
3.	7.35pm	<u>Town Mayor's Announcements</u>	
4.	7.40pm	<u>Minutes</u> (i) To approve the Minutes of the Town Council meeting held on 11 March 2009; (ii) To receive the Minutes of the Planning Committee meetings held on 11 and 25 March 2009; (iii) To receive the Minutes of the Audit Committee meeting held on 2 April 2009.	Attached Attached To follow
5.	7.45pm	<u>Policy & Resources Meeting – 25 February 2009</u> Committee Chairman to present the Minutes of the Policy & Resources meeting held on 25 February 2009 and to adopt the recommendations contained therein.	Appendix 1

* Questions must be submitted in writing by no later than 12 noon on the Monday preceding the meeting.

6.	8.00pm	<ul style="list-style-type: none"> - Grounds Maintenance - Cemetery Memorial Request - In Celebration of Trees - Grit Bins - Constitution - Allotments <p><u>Eatons Community Centre Meeting – 27 February</u></p> <p>Committee Chairman to present the Minutes of the Eatons Community Centre meeting held on 27 February 2009 and to adopt the recommendations contained therein.</p> <ul style="list-style-type: none"> - Update on project - 106 Monies - Business Plan - Kitchen Fit-out - Tender Documentation - Cambs County Council SLA - Public Works Loan Board 	Appendix 2
7.	8.10pm	<p><u>Play Areas Committee Meeting – Thursday 12 March 2009</u></p> <p>Committee Chairman to present the Minutes of the Play Areas Committee meeting held on 12 March 2009.</p> <ul style="list-style-type: none"> - Saxongate 106 monies - Consultation with local residents - Location of trail - Tender for play equipment 	Appendix 3
8.	8.20pm	<p><u>Notice of Motion from Cllr B Chapman</u></p> <p>Proposal to adopt the Constitution as issued to St Neots Town Councillors under cover of letter dated 4 May 2007, including inter alia all Orders, Regulations, Protocols & Policies at that date.</p> <p>Item deferred at last meeting.</p>	Appendix 4
9.	8.30pm	<p><u>Zurich Report on Play Areas</u></p> <p>To receive a report from the Operations Manager.</p>	Appendix 5
10.	8.40pm	<p><u>Repair to Town Clock</u></p> <p>To receive a report from the Operations Manager.</p>	Appendix 5

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11.	8.50pm	<u>Town Twinning 20th Anniversary of the Town Twinning Charter</u> To consider a request made by the Chairman of the Town Twinning Association.	Appendix 6
12.	9.00pm	<u>Insurance Claim from Ex-Employee of St Neots UDC</u> To receive a verbal report from the Acting Town Clerk concerning an insurance claim from an ex-employee of St Neots Urban District Council.	
13.	9.10pm	<u>Animal Aid</u> To receive a verbal report from the Acting Town Clerk.	
14.	9.15pm	<u>HR Consultants</u> Chairman of the Personnel Committee to report on the virement for the shortfall of £1,000 for the consultancy fee.	
16.	9.25pm	<u>Staffing Issue</u> To receive a verbal report from the Chairman of the Personnel Committee.	
17.	9.35pm	<u>Outside Bodies</u> To receive any relevant reports of issues relating to partnership bodies.	
18.	9.45pm	<u>Items for Information</u> End of meeting.	

Next Meetings:

Planning – 22 April and **5 May 2009**
Annual Town Meeting – 6 May 2009
Annual Town Council Meeting – 6 May 2009

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Acting Town Clerk
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