

2<sup>nd</sup> March 2018



Town Clerk & RFO  
Mr E Reilly FCMI FILCM FSLCC

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**To: Committee Members**

CLLrs B Chapman (Chairman), Cllr B Banks, Cllr C Maslen, Cllr K Wainwright, Cllr A Hansard, Cllr Mrs D Collins, Cllr J Corley, Cllr Mrs Simone Taylor, Cllr Miss C Green.

**Copies:** County, District & Town Councillors, Local Press, Town Council noticeboard and website

**NOTICE IS GIVEN** that an **OPERATIONS & MAINTENANCE COMMITTEE MEETING** will be held in **THE MOOT** at the **PRIORY CENTRE**, The Priory, St Neots, PE19 2BH on **8<sup>th</sup> March 2018 at 7:15pm.**

**Members of the Committee are HEREBY SUMMONED to attend to consider the following business:**

**Public Participation**

There will be a 10 minute public participation before the meeting to allow any resident to address the Committee on any matter appearing on the agenda for this meeting.

**AGENDA**

1. **Apologies for Absence**

To receive and accept Councillor's apologies for absence.

2. **Declarations of Interest**

To receive from Councillors declarations as to Disclosable Pecuniary Interests and/or Non Statutory Disclosable Interests along with the nature of those interests in relation to any agenda item.

3. **Minutes**

To approve the minutes of the meeting held on 8<sup>th</sup> February 2018

Attached

4. **Matters Outstanding**

Update from Town Clerk

Appendix 1



Sharon Coe  
Deputy Town Clerk

**MINUTES OF A MEETING OF THE OPERATIONS & MAINTENANCE COMMITTEE**  
**HELD IN THE MOOT AT THE PRIORY CENTRE, ST NEOTS**  
**ON THE 8<sup>th</sup> FEBRUARY 2018**

Present: Cllrs Hansard (Deputy Chairman), Corley, Miss Green, Maslen, & Mrs Taylor

Also present: Karen Pollecutt (Civic Officer & Minutes), Ian Webb (Operations Manager)

**Public Participation**

Stephen Ferguson was present to present item 4 on the agenda.

**59. Apologies for Absence**

Apologies with valid reasons were received from Cllr Mrs Collins and Cllr Banks.

**60. Declarations of Interest**

Cllr Mrs Taylor disclosed that she knows Stephen Ferguson and had attended a meeting with regards to re-setting up of ST Neots Park Run.

**61. Minutes**

It was proposed by Cllr Maslen and seconded by Cllr Hansard that the minutes of the Operations & Maintenance meeting held on 7<sup>th</sup> December 2017 were accepted as a true and accurate record.

**RESOLVED: Unanimously to accept the proposal.**

**62. St Neots Park Run**

Members received a presentation from Stephen Ferguson about a volunteer run event that is held up and down the country and would like to hold one that would incorporate Sidney Bank Fields on a weekly basis held on a Saturday.

Cllr Hansard proposed that we recommend to Full Council that permission is given for St Neots Park Run to use Sidney Bank Fields on a weekly basis. This was seconded by Cllr Corley.

**RESOLVED: unanimously to accept the proposal.**

**63. CCTV Service Report November & December 2017**

Members discussed the reports before them. It was noted that we have more camera available giving a wider coverage.

**64. Request for the Hockey Club to play at Brickhills**

Members discussed the request.

Cllr Hansard proposed that in principle the idea is good but a presentation of their proposed plans should be made to the next committee meeting and they contact HDC Urban and Civic about possible inclusion in Wintringham plans. This was seconded by Cllr Miss Green.

**RESOLVED: unanimously to accept the proposal.**

Meeting closed at 7:55pm.

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**Chairman**



**St Neots Town Council**  
**Matters Outstanding - Operations & Maintenance Committee**

Date	Action	Action By	Date Actioned	Comments
27.06.17	Bins/Benches – To compile a list of requested areas 12.10.17 Town Clerk is liaising with Helen Lack from HDC to gain approval for us to install bins/benches on land owned by HDC	Town Clerk/ Operations Manager		Update from Operations Manager
12.10.17	Jubilee Mosaic Town Clerk to gain quotes for installation	Town Clerk		New location is needed
12.10.17	Lost Priority Noticeboard Town Clerk to gain costs for the purchase and installation	Town Clerk		Report from Cllr Chapman
12.10.17	Maintenance of Public Lavatories Town Clerk to gain costings for deep cleaning	Town Clerk		Report from Operations Manager
07.12.17	Play Equipment	Town Clerk/Operations Manager		Report received
07.12.17	CCTV for Footfall Count	Town Clerk		Report by Town Clerk
08.02.18	Request for the Hockey Club to play at Brickhills. Town Clerk to contact and invite them to Committee meeting to present proposed plans and that they contact HDC Urban and Civic.	Town Clerk		