



8 March 2018

**Town Clerk & RFO**  
Mr E Reilly CMgr FCMl FILCM

**ST NEOTS TOWN COUNCIL**

Council Offices, The Priory, St Neots, Cambs, PE19 2BH  
Tel: 01480 388911 / Email: enquiries@stneots-tc.gov.uk/ www.stneots-tc.gov.uk

To: **Committee Members:**  
Cllrs J Dunford (Chairman), A Usher (Vice-Chairman), B Chapman, D Wells, Mrs Simone Taylor, C Bober and Mrs D Johnson

Copies: County, District & Town Councillors, Local Press, Town Council noticeboard and website

NOTICE IS GIVEN OF THE **DEVELOPMENT & TRANSPORT COMMITTEE MEETING** to be held in the **GUEST HALL** at the PRIORY CENTRE, The Priory, St Neots, Cambs, PE19 2BH on **Tuesday 13 March 2018 at 7.15pm.**

**Members of the Committee are HEREBY SUMMONED to attend to consider the following business:**

**Public Participation**

There will be a 10 minute public participation before the meeting to allow any resident to address the Committee on any matter **appearing on the agenda** for this meeting.

**A G E N D A**

**1. Apologies for Absence**

To receive and accept Councillors' apologies for absence.

**2. Declarations of Interest**

To receive from Councillors declarations as to Disclosable Pecuniary Interests and/or Non Statutory Disclosable Pecuniary Interests along with the nature of those interests in relation to any agenda item.

**3. Minutes**

To approve the minutes of the meeting held on 13 February 2018.

Attached

**4. Matters Outstanding**

Updates on actions outstanding will be provided at the meeting.

Attached

Karen Pollecutt, Civic Officer  
On behalf of E Reilly, Town Clerk

**MINUTES OF A MEETING OF THE DEVELOPMENT & TRANSPORT COMMITTEE**  
**HELD IN THE GUEST HALL AT THE PRIORY CENTRE, ST NEOTS**  
**ON TUESDAY 13<sup>th</sup> FEBRUARY 2018**

Present: Cllrs Dunford (Chairman), Mrs Johnson, and Usher

Also Present: Ed Reilly (Town Clerk), Karen Pollecutt (Civic Officer)

**Public Participation**

There was 1 member of public present.

44. **Apologies for Absence**

Apologies with valid reasons were received from Cllrs Bober, Chapman, Mrs Taylor and Wells.

45. **Declarations of Interest**

There were no declarations of interest received.

46. **Minutes**

Cllr Dunford proposed that the minutes of the meeting held on 16<sup>th</sup> January 2018 were a true and accurate record. This was seconded by Cllr Usher.

**RESOLVED: 2 votes for and 1 abstention to accept the proposal.**

47. **Matters Outstanding**

The Town Clerk updated members on matters outstanding which are appended to these minutes.

48. **Annual Town Car Parking Ticket**

Members were informed by the Chairman that annual car parking permits are available to purchase from HDC for use in the town centre car parks.

49. **Almond Road**

This item has been covered under matters outstanding earlier in the meeting.

50. **Church Road Residential Home**

Members had been made aware that there were concerns over safety when crossing the road at the corner of Church Street. The Town Clerk would contact CCC Highways initially for their recommendations and costs involved.

The meeting closed at 7.55pm.

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**CHAIRMAN**

**2018**  
**Matters Outstanding**  
**Development & Transport Committee**



Item	Date Added	Original Action from Minutes	Who to Action	Date of Update/Action	Update/Comments
1	09.05.17	Tree removal near station on same footpath	Acting Operations Manager	14.11.17	Acting Operations Manager to contact the Chairman of the committee before work starts on trimming the tree.  Acting Operations Manager liaising with tree arborist regarding its removal.  Acting Operations Manager to update Chairman of the committee with progress.
2	10.10.17	<u>St Neots High Street Parking</u> The Committee discussed the illegal parking around the Market Square and ways to try and resolve. Town Clerk to contact Cambridgeshire County Council to request the appropriate signage.	Town Clerk	19.12.17	Town Clerk contacted CCC on 11 <sup>th</sup> October and is awaiting a response. Members requested that this item is chased as 2 months have now lapsed. Town Clerk will contact CCC tomorrow.
3	14.11.17 (min no. 33)	<u>Missing Street Light - St Neots Church Yard</u> Town Clerk to liaise with the Acting Operations Manager to find exact details and report back to the committee	Chairman	13.2.18	The Town Clerk suggested that one of our CCC councillors contacts Gillian Beadsley to request the decriminalisation of parking. The chairman of this committee will put this request in writing to them.  Contact electrician to arrange a suitable date.
4	14.11.17 (min no. 30)	<u>Speed Monitoring system erected on existing lamp posts</u> Discuss monitoring equipment in detail and how it works so the committee can understand better with a view to making a recommendation to Full Council.	Acting Operations Manager  Town Clerk	13.2.18	The Chairman suggested hiring equipment for a couple of weeks to gain some initial data as resolved at a previous meeting of this committee. The Town Clerk will check the previous resolution and update committee members.

**2018**  
**Matters Outstanding**  
**Development & Transport Committee**



Item	Date Added	Original Action from Minutes	Who to Action	Date of Update/Action	Update/Comments
5	14.11.17 (min no. 30)	<u>THINK Campaign</u> Find out how this campaign will react with the Speed Monitoring system.	Town Clerk	13.2.18	The Town Clerk reiterated the need to find out further information on how this will work.
6	19.12.17 (min no. 37)	<u>Footpath Almond Road</u> Members discussed an issue with overgrown vegetation on the footpath leading to Almond Road Surgery adjacent to the old swimming pool site.	Town Clerk	19.12.17	Town Clerk to contact St Neots Aquatic Society to find out what can be done.
7	13.2.18 (min no. 48)	<u>Masterplan Steering Group</u> It was proposed and resolved that the Masterplan Steering Group is added as an item on the next meeting of the Full Council.	Town Clerk	CLOSED	The Town Clerk confirmed that the pathway is indeed CCC Highways and the vegetation is on the St Neots Aquatic Society land which has now been cut back.